



**WESTERN WELCOME WEEK**  
**63<sup>rd</sup> WWW CRAFT FAIR**  
**SATURDAY, AUGUST 19, 2023**  
**8:00am-4:00pm**  
**APPLICATION FOR EXHIBIT SPACE**  
**DIRECT SALES VENDORS**

**For WWW Use Only**

\_\_\_\_\_

DB  EM1  EM2

**INSTRUCTIONS: DEADLINE JULY 1, 2023**

This event is a craft fair of handcrafted items; however, we do allow Direct Sale vendors such as Mary Kay, doTerra, Wine Shop, Color Street, Pampered Chef, Tupperware, Tastefully Simple. etc. The application for these type vendors is \$125.00. We do only accept one vendor from each company.

1. This form is a fillable pdf or please print legibly in black or blue ink. **Complete both page 1 and 2**
2. Make check for \$125 per each 10'x10' booth space, payable to Western Welcome Week, Inc. and mail with completed application with fee to: Western Welcome Week 5890 S. Bemis St., Littleton, CO 80120-2010
3. **Please do not staple form or anything to form.**
4. If you have questions, please contact the Western Welcome Week office at (303) 794-4870.

Contact Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City/State/Zip+4 \_\_\_\_\_

Company Name \_\_\_\_\_

Telephone: Home \_\_\_\_\_ Work \_\_\_\_\_

E-mail \_\_\_\_\_

Web Site \_\_\_\_\_

Detailed Description of product(s) to be sold: **Electricity is not available**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**For WWW Office Use Only - Please do not fill out these areas:**

Date Received \_\_\_\_\_ Application # \_\_\_\_\_ Paid \$ \_\_\_\_\_

2022 Assignment (if applicable) \_\_\_\_\_ New

**2023 Booth Assignment**

\_\_\_\_\_

Single Booth

Double Booth

Triple Booth

**License & Taxes:** It is the responsibility of the crafter to apply for a Colorado State Sales Tax or Colorado Special Events License - if you do not have one, they can be obtained on the State website <https://www.colorado.gov/search?tid=Special%20Events%20License>

The minimum combined sales tax rate for Littleton, Colorado is 8%. This is the total of state, county, and city sales tax rates. (2.9% State of CO, 3.75% Littleton, .25% Arapahoe County, and 1.1% RTD/Cultural, subject to change). Sales tax for Littleton will be due to the City of Littleton by September 20, 2022. Tax calculation can be obtained at <http://www.salestaxstates.com/sales-tax-calculator-colorado-littleton-80120>

State License Number \_\_\_\_\_ I have applied \_\_\_\_\_  
Date applied \_\_\_\_\_

**Liability Release:** It is agreed by the parties that the nature of the facilities, the presence and circulation of large numbers of people and the large number of removable articles in numerous booths make it reasonable that: The exhibitor shall assume the risk of injury, loss or damage; the exhibitor signing of this contract hereby assumes such risk of injury, loss, or damage; and the exhibitor signing of this contract hereby assumes such risk and releases Western Welcome Week, Inc. from any and all claims for loss, damage and injury. **Reservation of Rights:** Western Welcome Week, Inc., a nonprofit organization, reserves the right to refuse participation to any group, groups, individuals, an individual, association, business, or any other entity of any nature or type that WWW feels in its sole discretion would not further the goals of the organization, would not be appropriate considering circumstances, or might reflect negatively upon WWW, and individual or group. The undersigned applicant accepts and agrees to this reservation of rights. **Weather:** Be advised that Western Welcome Week has specific dates for events and are not cancelled due to inclement weather and no refunds are made. However, if weather creates a safety issue Western Welcome Week reserves the right to terminate or postpone the event.

**Food/Beverage:** No food or beverage can be sold or handed out without prior approval of Western Welcome Week.

**Setup:** Setup begins at 5am and is the responsibility of the crafter; providing own tent, tables, chairs, and trash removal. Tear down begins at 4pm, not before unless instructed by the Western Welcome Week arts & Crafts Committee. **Electricity is not available.**

**Acceptance of this application constitutes a contract. As an exhibitor, I agree to the liability release and to abide by the terms of the contract. I guarantee that I am displaying my own original work and understand that should I misrepresent myself or my display, I may be asked to leave and will forfeit my registration fee and name will be removed from acceptable applicants for future shows.**

**Deadline: July 1, 2023**

Signature: \_\_\_\_\_ Date \_\_\_\_\_

*Western Welcome Week • 5890 S. Bemis St., Littleton, CO 80120  
303-794-4870 • info@westernwelcomeweek.org • www.westernwelcomeweek.org  
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